



GOVERNMENT OF ASSAM

GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT
DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU

No. SMED/DMC&H/TENDER/2019-20/023/21456(A)

Dated: 28/09/2021

TENDER DOCUMENT

Competitive tender affixing court fee Rs. 8.25 in separate sealed covers super scribed with the name and number of tender is invited for the print and supply of College Souvenir at Diphu Medical College & Hospital, Diphu, 782460.

Due date and time for receipt of tenders:	08/10/2021, (up to 2:00 PM)
Due date and time for opening of tenders:	11/10/2021, (12:00 PM)
Cost of tender document:	Rs. 500 (Five Hundred only)
Cost of EMD:	Rs. 5,000 (Five Thousand only)

SPECIFICATIONS

- Size: ¼ Demy
- Total black & white Page: 150
- Multi color page: 20
- Cover page: 4
- Black & White Page 70 GSM
- Color page 130 GSM
- Cover Page 300 GSM
- DTP Setting, Designing, Lamination, Perfect Binding.

TERMS AND CONDITIONS:

- 1) Copy of GST Registration Certificate.
- 2) Bidder should have own printing press and also have minimum 2 years of similar experience. Copy of relevant documents need to submit along with the bid.
- 3) The Tender on the presented format/Performa will be submitted in a single big size enveloping Technical Bid as well as financial bid properly sealed.
- 4) Tenders submitted non in conformity with the terms and conditioned and having erases and overwriting will be rejected. "
- 5) Firm Registration certificate with valid documents should be furnished.
- 6) The rate should be written in words and figures without over writings.
- 7) The tender documents should be page marked and hearing signature with seal on each page.
- 8) The tender should be inclusive of all taxes, entry tax, duties and other incidental, handing, commission charges, installation charges etc.
- 9) Tender must be addressed to the Principal-cum-Chief Superintendent for "Quotation for supply of College Souvenir at DMC&H, Diphu, 2021-22"
- 10) Technical as well as Financial bid will be opened and read out in the presence of bidders or their authorized representative if they desire to remain present on the date and time schedule for bid opening.

- 11) The undersigned is not bound to accept the lowest rate and reserve the right to reject or cancel the tender without assigning any reason whatsoever.
- 12) Price escalation will not be entertained in any case.
- 13) All legal disputes shall be the jurisdiction of Diphu Court.
- 14) The rate will be quoted inclusive of all applicable taxes.
- 15) Copy of the PAN Card.
- 16) Copy of Income Tax Return Filed Acknowledgements.
- 17) Each bid for this Purchase must be accompanied by Earnest Money Deposit for Rs. 5,000.00 and non-refundable Tender Fee of Rs. 500 by Demand Draft.
- 18) Earnest Money Deposit in the form of Demand Draft of any Indian Nationalized Bank taken in the name of Principal cum Chief Superintendent, DMC&H, Diphu payable at Diphu. Tenders received without Earnest Money Deposit and Tender Fee shall be rejected.

-Sd-

Principal cum Chief Superintendent
Diphu Medical College & Hospital, Diphu