



GOVERNMENT OF ASSAM

GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT
DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU

No. SMED/DMC&H/TENDER/2019-20/023/21466(A)

Dated: 28/09/2021

TENDER DOCUMENT

Competitive tender affixing court fee Rs. 8.25 in separate sealed covers super scribed with the name and number of tender are invited in **two-bid system** (in two identical copies) for the supply of 40 seated Bus and 407 Goods Carrier Van.

Due date and time for receipt of tenders:	25 th October, 2021 (up to 2:00 PM)
Due date and time for opening of tenders:	25 th October, 2021 (3:00 PM)
Cost of tender document:	Rs. 5000 (Five Thousand only)
Cost of EMD:	Rs. 50000 (Fifty Thousand only)

The tender documents should contain two parts namely **Technical bid** and **Financial bid**.

Category of Vehicles

1. Bus 40 seated.
2. Goods Carrier Van 407

TERMS AND CONDITIONS

- Bidder should be a registered company/firm. A copy of such certificate may be produced along with tender documents.
- Copy of GST Registration certificate.
- The bidder shall be original manufacturer/authorized dealer/supplier.
- The average annual turnover should not be less than Rs.20 Lakh/year of the last three years. Copies of profit & loss account and balance sheets duly authenticated by a Chartered Accountant for the last three years should be enclosed.
- Copy of Income Tax Return Filed Acknowledgements for last Three years.
- The bidder should have an office in the State. Proof of address should submit.
- The bidder shall go through the entire document and must comply with all the terms and conditions.

Submission of Proposals:

The proposals shall be submitted in two parts and should be super-scribed as “**PART-I: COVER FOR TECHNICAL BIDS**” and “**PART-II: COVER FOR FINANCIAL BIDS**”

Bids Acceptance and validity:

The bid must reach the Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu on or before .25/10/2021, 2:00 PM. Bids received after the due date and time are shall be rejected. In the event of due date being a closed holiday or declared holiday for State Government offices, the due date for submission of the bid will be the following working day at the appointed time and venue. The validity of the bid is 12 months.

Earnest Money/ Tender Fee Deposit:

- Each bid for this Purchase must be accompanied by Earnest Money Deposit for Rs.50,000.00 and non refundable Tender Fee of Rs. 5000 by Demand Draft.
- Earnest Money Deposit in the form of Demand Draft of any Indian Nationalized Bank taken in the name of Principal cum Chief Superintendent, DMC&H, Diphu payable at Diphu. Tenders received without Earnest Money Deposit and Tender Fee shall be rejected. It should be a part of Technical Bid.
- Earnest Money shall be forfeited and bid is liable to be rejected, if the bidder withdraws or amends or impairs or derogates from the tender in any respect within the period of validity of the tender.
- The earnest money shall be liable to be forfeited upon non-supply of order.
- No interest will be payable on the Earnest Money Deposit returned to the Unsuccessful bidder.

Rejection of Bids:

- If a bidder gives wrong information in their bid, Tender Committee reserves the right to reject such bid at any stage and forfeit the Earnest Money Deposit Security Deposit as the case may be and cancel the contract, if awarded.
- Incomplete tenders are liable to be rejected. Bid above estimate cost will be rejected.
- If the technical offer contains any price information the offer will be summarily rejected.
- Canvassing in any form in connection with the tenders is strictly prohibited and the bids submitted by the bidders who resort to canvassing are liable for rejection.
- Unsigned tenders, unattested corrections and over writing by bidders are also liable for rejection.

Evaluation Process:

- The technical bids will be opened on 25/10/2021 by 3:00 PM at the office room of the Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu in presence of such tenderers or their authorized representatives who may be present at that time. Technically qualified vendors recommended for purchase by the technical committee and will be taken for price comparison. The financial bid of technically qualified firms will be opened at a later stage and the date will be intimated.

Payment Terms:

Payment for this proposal shall be made in INR. Payment 100% payment will be released after successful commissioning & final acceptance by the end user.

Annexure-I

Format for undertaking:-

(To be submitted with the bid in a non-judicial stamp paper worth Rs.100/-)

To

The

Principal cum Chief Superintendent,

Diphu Medical College & Hospital, Diphu.

Sir/Madam,

- 1) The undersigned certify that I have gone through the terms and conditions mentioned in the instruction supplement and undertake to comply with them the rates quoted by me/us are valid and binding on me/us are valid and binding on me/ us for acceptance for the period from the date of contract order.
- 2) It is certified that rates quoted are the lowest quoted for any institution/ Hospital in India.
- 3) Earnest Money deposited by me is **Rs 50,000/-(Rupees Fifty Thousand Only)** in the form of Demand Draft with No.....dated..... in favour of the Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu is attached herewith.
- 4) The Tender Document fee deposited by me is **Rs.5000 (Five Thousand only)** in form of Demand Draft with No.....dated.....in favour of the Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu is attached herewith.
- 5) I/ We give the Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu rights to forfeit the earnest money deposited by me/ us on any breach of the tender terms and conditions.
- 6) There is no vigilance/ CBI/Police case or court case pending against the firm/ supplier.
- 7) I hereby undertake to supply and install the items as per directions given in supply order within the stipulated period.
- 8) I undertake to abide by all of the tender terms and conditions without any fail.

Signature of Bidder
(Name of bidder with seal of Firm).

Place:-

Dated:-

BOQ Format

Particulars	Unit Price	Insurance	GST as applicable	Total Unit Price
(a)	(b)	(c)	(d)	(e)