



TENDER DOCUMENT

NAME OF WORK: **RATE CONTRACT FOR SERVICING & REPAIRING INCLUDING REPLACEMENT OF SPARE PARTS FOR AIR CONDITIONER, FAN & WATER PURIFIER IN VARIOUS WARD, OTS, ICU, LABS AND DEPARTMENTS OF DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU OF DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU PIN NO-782460, ASSAM**

TENDER NO.: SMED/DMC&H/TENDER/PT-II/2023-24/023/1248(A) **Dated:-**20/08/2024

Date of issue	20-08-2023
Date of Submission of the tender	22-08-2024 to 11-09-2024 till 1.00 PM
Date & Time of Opening of Technical Bid	2.00 PM of 11-09-2024
Date & Time of opening of Financial Bid	Shall be communicated only to the Technical qualified bidders subsequently



GOVERNMENT OF ASSAM
OFFICE OF THE PRINCIPAL-CUM-CHIEFSUPERINTENDENT
DIPHU MEDICAL COLLEGE HOSPITAL

(Under Society for Medical Education, Diphu)

Tele No:-0361-299916, e-mail : principaldiphu@gmail.com

No. MED/DMC&H/TENDER/PT-II/2023-24/023/

Dated:-20/08/2024

NOTICE INVITATION FOR BID

Sealed Tenders (Two Bid system comprising of Technical Bid and Financial Bid) affixing court fee of **Rs. 8.25 (Rupees eight & twenty five paise)** only are invited from the intending suppliers/manufacturer/firm/servicing agency for **'RATE CONTRACT FOR SERVICING & REPAIRING INCLUDING REPLACEMENT OF ALL SPARE PARTS FOR AIR CONDITIONER, FAN & WATER PURIFIER IN VARIOUS WARD, OTS, ICU, LABS AND DEPARTMENTS OF DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU.** The estimated value of work is 1500000.00 Approx. The bidders are requested to submit the tender in separate sheet with seal and signature. The tender documents along with the specification may be downloaded from the office website of DMC&H (www.dmcassam.in) from 21.08.2024 and deposit the payment of Rs. 2000/- as tender fee (non-refundable) and Bank Guarantee/ Performance security in EMD of Rs. 20000/- (refundable) in the form of demand draft in favour of Principal-cum-Chief Superintendent, Diphu Medical College & Hospital, Diphu along with the tender documents submit on or before 11/09/2024, 1.00 P.M. The tender will be opened on same date at 2.00 P.M. in the presence of tenderer or their authorized representatives. The tender is to be submitted to the office of the Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu on all the working days during office hours.

SD

Principal-cum-Chief Superintendent
Diphu Medical College & Hospital, Diphu, Assam

No. MED/DMC&H/TENDER/PT-II/2023-24/023/

Dated:-20/08/2024

Copy to: -

1. The Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-22.
2. The DIPR, Assam. He is requested to publish this tender notice at least two of the leading newspaper of Assam i.e. Niyomia Barta, Assam Tribune also requested to publish in the local newspaper of Karbi Anglong.
3. The Superintendent, DMC&H, Diphu.
4. Notice Board/dmcassam.in website DM&CH, Diphu.
5. Office copy.

SD

Principal-cum-Chief Superintendent
Diphu Medical College & Hospital, Diphu, Assam

ANNEXURE - I

Documents required:

1. Performance statement/Experience Certificate including copies of work order from Competent authority.
2. PAN card. (photocopy duly attested).
3. GST Registration Certificate
4. I.T. Clearance Certificate/I.T. Return of last three assessment years. (photo copy duly attested).
5. Affidavit in stamp paper of Rs.100/- in support of tender regarding the acceptance of all the terms & conditions of the tender is to enclosed in original (duly signed by the Notary Public)
6. A notarized undertaking to the effect that the company/firm/distributor has not been blacklisted should be submitted in original.
7. Trade License from competent authority. (Photo copy duly attested).
8. Financial Statement of last 3 Years from C.A is to be closed.

Sd/-

**Principal cum Chief Superintendent
Diphu Medical College & Hospital Diphu**

ANNEXURE - II

Terms and Condition:

1. Technical and Financial bids in separate envelope are to be submitted together in sealed envelope clearly indicating the Tender Ref. No on the envelope and addressed to the Principal, DMC&H, Diphu.
2. The rates against each items of the enclosed list should be quoted in figures and words and that shall be inclusive of all taxes, etc must be submitted in Financial bid.
3. The cover containing the tender should be super scribed as the “**RATE CONTRACT FOR SERVICING & REPAIRING INCLUDING THE REPLACEMENT OF SPARE PARTS OF AIR CONDITIONER IN VARIOUS WARD, OTS, ICU, LABS AND DEPARTMENTS OF DIPHU MEDICAL COLLEGE & HOSPITAL,DIPHU**” in block letters.
4. Incomplete and defective tender shall not be accepted.
5. Tender Fee of Rs. 2000/-(Two thousand) only and EMD of Rs. 20000/- (Twenty Thousand) only in the form of FDR, Demand Draft of schedule Bank valid for one year pledged to the “Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu” to be submitted. Any bid from a bidder who fails to furnish EMD will be summarily rejected.
6. The successful bidder must render their services promptly during contract period. If there is any breakdown of the AC during contract period it will have to repaired within **24 Hrs of intimation**
7. After the finalization of tender for Servicing & Repairing of Air Conditioner in various wards, OTS, ICU, Labs, Departments, etc. successful bidder will have to execute necessary Deed of Agreement and should be duly register. The Earnest Money will be refunded after the expiry of the contract period.
8. If the successful bidder fails to execute their services, the EMD money shall be enchase and amount will be for fortified.
9. *The Contract is for a period of 1 (One) year or may be extended till the completion of new tender process.*
10. *The Bidders/Firms can participate in any of the Groups or can participate in all the three groups.*
11. The Courts at Diphu shall have the jurisdiction to settle up any/all disputes if arise.
12. Payment will be made on submission of bills in triplicate along with the satisfactory report from the concern i/c of the departments period subject to the availability of fund after observing all formalities. Any claim for advance payment will not be entertained. No interest will be paid for late payment (if any).
13. Authority reserves the right for any modification/cancel in the bid documents if required before the tender submission of last date
14. The undersigned reserve the right to accept or reject any or all tender or part thereof without assigning any reason thereof and under no any circumstances, the undersigned is bound to accept the lowest rate of the tender.

Sd/-

**Principal cum Chief Superintendent,
Diphu Medical College & Hospital, Diphu**

Annexure-III

Format for Financial Bid

SL no.	Name of items	Nature of AC	Rate Per AC	GST	Amount including GST
1	Servicing & Repairing or replacement of all spare parts of Air Conditioner	Voltas			
		LG			
		Daikin			

Group-A

Group-B

SL no.	Name of items	Nature of AC	Rate Per items	GST	Amount including GST
1	Servicing & Repairing or replacement of all spare parts of water purifier	1.Kent Elite Plus (50 LPH)			
		2.Kent perk cum chiller (40 LPH)			
		3.Kent Elite-2 plus R.O (100 LPH)			
		4.Kent Grand Plus wall mounted (20 LPH)			
		4.Voltas WC PS 60/120 cum R.O water purifier (40 LPH)			
		5. Voltas chiller cum R.O water purifier (40 LPH)			

Group-C

SL no.	Name of items	Nature of AC	Rate Per items	GST	Amount including GST
1	Servicing & Repairing or replacement of all spare parts of ceiling fan/wall fan/ table fan/Stand fan.	Usha			
		Havells			
		Polycab			
		Crompton			
		Orient			
		Bajaj			

Signature of Tenderer

Annexure-IV

Check List

Document Submitted

- 1 Demand Draft
 - a) Tender Fees (Rs-2000/-) No.....Dtd.....Bank Name.....
 - b) EMD fees (Rs-20000/-) No.....Dtd..... Bank Name.....
2. Performance statement/Experience Certificate including copies of work order from competent authority.
3. PAN card. (photocopy duly attested).
4. GST Registration Certificate
- 5 I.T. Clearance Certificate/I.T. Return of last three assessment years (photo copy duly attested).
- 6 Affidavit in stamp paper of Rs.100/- in support of tender regarding the acceptance of all the terms & conditions of the tender is to enclosed in original (duly signed by the Notary Public)
7. A notarized undertaking to the effect that the company/firm/distributor has not been blacklisted should be submitted in original.
8. Trade License from competent authority. (Photo copy duly attested).
- 9 . Financial Statement of last 3 Years from C.A is to be closed.

Certified that above documents is true to the best of my knowledge and liable for rejection for if any documents are found to be false..

Signature of Tenderer