



TENDER DOCUMENT

NAME OF WORK: RATE CONTRACT FOR SUPPLY OF REAGENTS, KITS AND CONSUMABLES IN THE DPARTMENT OF MULTIDISCIPLINARY RESEARCH UNIT (MRU) AT DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU PIN NO-782460, ASSAM.

TENDER NO.: SMED/DMC&H/TENDER/PT-II/2023-24/023/992(A),

Dated:-03/08/2024

Date of issue	03-08-2024
Date of Submission of the tender	06-08-2024 to 27-08-2024 till 1.00 PM
Date & Time of Opening of Technical Bid	2.30 PM of 27-08-2024
Date & Time of opening of Financial Bid	Shall be communicated only to the Technical qualified bidders subsequently

ANNEXURE - I

Documents to be submitted:

- 1. Dealership/Authorization certificate from manufacturer.**
2. Performance statement/Experience Certificate of similar items (previously supplied in Govt. institution/Department) including copies of supply order, work completion certificate from the competent authority.
3. Court Fee of Rs 8.25 and IPO of Rs. 10 for the bidders from the outside of the state of Assam. In case bidders are from the outside of the state of Assam, they must have registered office in Assam. Valid proof of document should have to be submitted along with the technical bid.
4. I.T. Clearance Certificate/I.T. Return of last three assessment years and PAN card. (photo copy duly attested).
5. GST Registration Certificate and up to date GST Clearance Certificate (photocopy duly attested).
6. Trade License from competent authority. (Photo copy duly attested).
7. A notarized undertaking in stamp paper of Rs.100.00 to the effect that the company/firm/distributor has not been blacklisted.
8. Financial Statement of last 3 Years from C.A is to be closed.
9. Financial sound Certificate from banker is to be enclosed.
10. Affidavit in stamp paper of Rs.100.00 support of tender is to be enclosed in original (duly signed by the Notary public).
11. Original Document is to be shown during opening of technical bid or for scrutiny.
12. The bidder shall certify that the rates quoted are the lowest ones for any institution (Govt. or Private) in the state.

Sd/-

**Principal cum Chief Superintendent
Diphu Medical College & Hospital Diphu**

ANNEXURE - II

Terms and Condition:

1. Technical and Financial bids in separate envelope are to be submitted together in sealed envelope clearly indicating the Tender Ref. No on the envelope and addressed to the Principal, DMC&H, Diphu.
2. The rates against each items of the enclosed list should be quoted in figures and words and that shall be inclusive of all taxes, etc must be submitted in Financial bid.
3. The cover containing the tender should be super scribed as “**RATE CONTRACT FOR THE SUPPLY OF REAGENTS, KITS AND CONSUMABLES IN THE DPARTMENT OF MRU OF DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU**” in block letters.
4. Incomplete and defective tender shall not be accepted.
5. Tender Fee of Rs. 2000/-(Two thousand) only and EMD of Rs. 20,000/- (Twenty thousand) only in the form of Demand Draft of schedule Bank valid for one year pledged to the “Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu” to be submitted. Any bid from a bidder who fails to furnish tender fees and EMD will be summarily rejected as the purchaser nonresponsive.
6. The authorized Supplier / Distributors or authorized dealers will have to supply the same percent of materials as specified in the supply order. In case of any discrepancy noticed regarding quality/quantity of the materials, the tenderers’ will have to bear the losses for such supply.
7. The work/supply order will be placed as and when requirement arises and payment will made subject to the availability of fund after observing all formalities. Any claim for advance payment will not be entertained. No interest will be paid for late payment (if any).
8. In the event of failure to supply the required materials as ordered in stipulated period, the order will be automatically cancelled and will invite forfeiture of the earnest money.
9. The rates shall be valid for one year from the date of acceptance of the tender.
10. Items have to be supplied within 14 (Fourteen) days from the receipt of supply order.
11. There should be provision for supply immediately in emergency basis as and when necessary.
12. Samples to be submitted during technical evaluation. Technically qualified bids will be taken up for financial bid evaluation.
13. Items supplied should be as per specifications and samples submitted.
14. In case of holiday next working date and time will be the last submission date & time of tender.
15. Canvassing in any form will make the tender liable for rejection.
16. Price escalation will not be allowed in any case.
17. The tender should be written neat and clean without any cutting/overwriting/erasing.
18. The Tender documents should be page marked with signature and seal on each page.
19. The undersigned reserve the right to accept or reject any or all tender or part thereof without assigning any reason thereof and under no any circumstances, the undersigned is bound to accept the lowest rate of the tender.

20. The Courts at Diphu shall have the jurisdiction to settle up any/all disputes if arises.
21. In case of any of the above mentioned dates being declared as a holiday the Bids will be sold / received / opened on the immediate next working day at the appointed time.
22. Any corrigendum related to this tender may seen at the official website of the college.
23. Authority reserves the right for any modification in the bid documents if required 7 days before the tender submission last date
24. In case the bid documents are sent by post or by courier, the time and date of depositing the bid documents at the office is to be as per schedule date of submission. Authority will not be responsible for any postal delay in process of submission of Bids & necessary fees.
25. Payment will be made on receipt of the consignment with satisfactory certification by the concerned department HOD/ In-charge.
26. Tenderer should mention the expiry dates of consumables and kits where applicable.

Sd/-

**Principal cum Chief Superintendent,
Diphu Medical College & Hospital, Diphu**

Annexure-III

Format for Technical Bid

SL. No.	Name of the items	Make	Pack size	Technical specification

Annexure-IV

Format for Financial Bid

SL. No.	Name of the items	Make	Basic Rate per pack/unit/quantity/ vial etc. (exclusive of GST)	Rate of GST as applicable	Amount (inclusive of GST)

Annexure-V

Check List

Documents Submitted

- 1) Demand Draft
 - a) Tender Fees (Rs-2,000/-) No.....Dt.....Bank Name.....
 - b) EMD fees (Rs-20,000/-) No.....Dt..... Bank Name.....
- 2) GST Registration Certificate and up to date GST clearance certificate.
- 3) Court Fee of Rs 8.25 and IPO of Rs 10 for outsider bidders.
- 4) Valid proof of document regarding registered office (for outsider bidders)
- 5) Income Tax Clearance Certificate/IT returned of last three assessment year.
- 6) Trade Licenses
- 7) A notarized undertaking (in original) to the effect that the company/firm/distributor has not been blacklisted.
- 8) Financial Statement of last 3 Years from C.A is to be enclosed.
- 9) Financial sound Certificate from banker is to be enclosed.
- 10) Affidavit in support of tender is to be enclosed in original (duly signed by the Notary public).
- 11) Performance statement/Experience Certificate from competent authority.
- 12) Any other documents and Annexure required as per Tender document
 - a)
 - b)
 - c)
 - d)

Certified that above documents are true & legal as required for the tender.
The original document will be produced at the time of opening /scrutiny of technical bid.

Signature of Tenderer

Sl. No.	Item	Item Specification	Preferred make
1	RNA Later	76104 RNAprotect Tissue Reagent (100 ml)	Qiagen
2	Trizol	7326890 PUREZOL RNA REAGENT, 100 mL	Bio-rad
3	Clot activator vials	-	
4	EDTA vial	-	
5	10 mL Syringe	-	
6	5 mL syringe	-	
7	2 mL syringe		
8	Formalin	1 Liter	Merck
9	Cryo vial 1.8mL	-	-
10	Cryobox2ml	Set of 8	-
11	Microcentrifuge tubes (0.2 mL)	1000 nos.	Tarsons/Axiva
12	Microcentrifuge tubes (1.5mL)	1000 nos.	Tarsons/Axiva
13	Microcentrifuge tubes (2.0 mL)	1000 nos.	Tarsons/Axiva
14	PCR Tube (Flat cover) 0.2 ml	Per Pack	Tarsons/Axiva
15	PCR Strips (Flat cover) 0.2 ml	Per pack	Tarsons/Axiva
16	PCR Plate (32 well)	A32811	Applied biosystems
17	PCR plate (96 well)	A43673	Applied biosystems
18	PCR Plate Sealer 32 well	A32812	Applied biosystems
19	PCR Plate Sealer 96 well	4306311	Applied biosystems
20	Micropipette tips 1-10 µL	1000 nos.	Tarsons/Axiva
21	Micropipette tips 10-20 µL	1000 nos.	Tarsons/Axiva
22	Micropipette tips 100 µL	1000 nos.	Tarsons/Axiva
23	Micropipette tips 200 µL	1000 nos.	Tarsons/Axiva
24	Micropipette tips 1000 µL	1000 nos.	Tarsons/Axiva
25	Rectified spirit	100 mL	-
26	Ethanol (Air grade)	100 mL	-
27	Ethanol (Molecular grade)	Merck	Merck
28	cDNA synthesis kit (BIORAD)	iScript™ cDNA Synthesis Kit, 25 x 20 µl rxns. 1708890	Bio-rad
29	cDNA synthesis kit(Thermo Scientific RevertAid First Strand cDNA Synthesis Kit)	#K1621	Thermo scientific
30	Chloroform	1L	Merck
31	Acetic acid	1 L	Merck
32	Isoamyl alcohol	1 L	Merck
33	Isopropanol	1 L	Merck
34	RNAase free water	20 mL	Merck
35	Nuclease free Water	20ml/50 ml	Merck
36	Proteinase K (Liquid)	As per pack in ml	-
37	TE Buffer	100 mL	Merck
38	EDTA	-	Merck
39	TrisCl	-	Merck
40	Agarose	100 gms	Gbio
41	50X TAE buffer	1 Litre	Biorad
42	10X TBE buffer	1 Litre	Biorad

43	Loading dye	Pack of 2/4	Promega
44	PCR Green master mix	100 reactions	Promega
45	PCR master mix (clear)	100 rxns	Promega
46	DNA extraction kit from blood	50 reactions	QIAGEN
47	RNA extraction kit from blood	50 reactions	QIAGEN
48	DNA Ladder 50bp	Pack of 2	Promega
49	DNA Ladder 100bp	Pack of 2	Promega
50	Tissue roll	-	-
51	Biohazard bag	Pack of 100	-
52	Autoclavable bag	Pack of 500	-
53	HBsAg ELISA Kits	96 Reactions (1 Kit)	Microgene
54	HBeAg ELISA Kits	96 Reactions (1 Kit)	Microgene
55	HEV IgG ELISA Kits	96 Reactions (1 Kit)	Microgene
56	HEV IgM ELISA Kit	96 Reactions (1 Kit)	Microgene
57	Oligonucleotide primers	Per base pair	IDT
58	One step rapid HbsAg detection kit (Immunochromatic test for the detection of Hepatitis B surface antigen in human serum/plasma)	50 Tests (1 Kit)	Meril Diagnostics
59	Purple nitrile gloves	Size S Pack of 100	Kimberly-Clark Kimtech
60	Purple nitrile gloves	Size M Pack of 100	Kimberly-Clark Kimtech
61	Purple nitrile gloves	Size L Pack of 100	Kimberly-Clark Kimtech
62	SDS	100g	Merck
63	DEPC	5 mL	Merck
64	Ethidium bromide (molecular grade)	1 Pack	Promega
65	Phenol chloroform isoamyl alcohol mixture	100 mL	Merck
66	chloroform isoamyl alcohol mixture	100 mL	Merck
67	DNAase	1 vial	Promega
68	RNAase	1 vial	Promega
69	Sodium Acetate	100 gms	-
70	Alumunium foil	Per pack	-
71	SYBR Green	1725121 iTaq universal SYBR green supermix (5mL)	Biorad
72	Sulphuric acid (concentrated)	1 Liter	Merck
73	HcL (concentrated)	1 Liter	Merck
74	Potassium permanganate	100 gms	Merck
75	Sodium hydroxide pellets	100 gms	-
76	Floater for water bath	1 Nos.	-
77	Mini cooler 2ml	1 Nos.	-
78	Mini cooler 0.2-0.5ml	1 Nos.	-
79	Plate cooler 96 well	1 Nos.	-
80	SYBR safe stain	Per pack	-
81	Cervico-vaginal lavage device	Per pack	Rover Medical Devices (Delphi screener)
82	Sodium hypochlorite	5 Litre	-

83	pH strip	Per pack	-
84	Oven gloves	1 pair	-
85	Falcon tubes (15mL)	Per Pack	Tarsons
86	Falcon tubes (50 mL)	Per Pack	Tarsons
87	Falcon tubes with self-stand (50 mL)	Per Pack	Tarsons
88	4 KVA UPS Stand (iron)	Pack of 1	-
89	Reagent bottle (250 ml)	Pack of 4/ Pack of 8	Borosil
90	Reagent bottle (500 ml)	Pack of 4/ Pack of 8	Borosil
91	Reagent bottle (1000 ml)	Pack of 4/ Pack of 8	Borosil
92	Reagent bottle (100 ml)	Pack of 4/ Pack of 8	Borosil
93	Sterile sample container	Pack of 100	-
94	Test tubes 3 mL	Pack of 100	Borosil
95	Stopwatch	2 Nos	-
96	Slide staining rack	2	-