

Cost of Form: Rs. 500/-



सत्यमेव जयते

TENDER DOCUMENT

**NAME OF WORK: SUPPLY OF LABORATORY CONSUMABLES
IN PATHOLOGY DEPARTMENT AT DIPHU
MEDICAL COLLEGE & HOSPITAL, DIPHU
PIN NO-782460, ASSAM**

TENDER NO.: SMED/DMCH/LBC TEND/109/2022/26880 Dated:-24/03/2022

Last date of Submission :07/04/2022

Date of Opening :07/04/2022

Name of the party in whose favour
the Tender form has been issued : _____

Diphu Medical College Hospital, Diphu, Baghmari-
782460, Assam

(Under Society for Medical Education, Diphu)
Phone No:-03671-299916 www .dmcassam.in.

(SEAL & SIGN OF THE ISSUING AUTHORITY)



GOVERNMENT OF ASSAM

GOVERNMENT OF ASSAM
OFFICE OF THE PRINCIPAL-CUM-CHIEF SUPERINTENDENT
DIPHU MEDICAL COLLEGE HOSPITAL

(Under Society for Medical Education, Diphu)

Tele No:-0361-299916, e-mail : principaldiphu@gmail.com

No. SMED/DMCH/LBC TEND/109/2022/26880

Date : 24/03/2022

NOTICE INVITATION FOR TENDER

Sealed Tenders (Two Bid system comprising of Technical Bid and Financial Bid) affixing court fee of Rs. 8.25 (Rupees eight & twenty five paise) only are invited from the intending suppliers/manufacture/firm for Supply of laboratory consumables in Pathology Department at Diphu Medical College & Hospital, Diphu. The bidders are requested to submit the tender in separate sheet with seal and signature. The tender documents along with the specification may be downloaded from the office website of DMC&H (www.dmcassam.in) and deposit the payment of Rs. 2000/- as tender fee (non-refundable) and EMD of Rs. 10000/- in the form of demand draft in favour of Principal-cum-Chief Superintendent, Diphu Medical College & Hospital, Diphu on or before 07/04/2022 along with the tender documents submit before 1.00 P.M. The tender will be opened on same date at 2.30 P.M. in the presence of tenderer or their authorized representatives.

Sd/-

Principal-cum-Chief Superintendent
Diphu Medical College & Hospital, Diphu, Assam

ANNEXURE - I

Documents to be submitted:

1. **Dealership/Authorization certificate from manufacturer.**
2. Performance statement/Experience Certificate from competent authority.
3. I.T. Clearance Certificate/I.T. Return of last assessment year and PAN card. (photocopy duly attested).
4. GST Registration Certificate and up to date GST Clearance Certificate (photocopy duly attested).
5. Trade License from competent authority. (Photo copy duly attested).
6. Non Conviction Certificate & Market Standing Certificate (if any) from competent authority.
7. Financial Statement of last 3 Years from C.A is to be closed.
8. Financial sound Certificate from banker is to be enclosed.
9. Affidavit in support of tender is to be enclosed in original (duly signed by the Notary public).
10. Original Document is to be shown during opening of technical bid or on scrutiny.

Sd/-

**Principal cum Chief Superintendent
Diphu Medical College & Hospital Diphu**

ANNEXURE - II

Terms and Condition:

1. Technical and Financial bids in separate envelope are to be submitted together in sealed envelope clearly indicating the Tender Ref. No on the envelope and addressed to the Principal, DMC&H, Diphu.
2. The rates against each items of the enclosed list should be quoted in figures and words and that shall be inclusive of all taxes, etc must be submitted in Financial bid.
3. The cover containing the tender should be super scribed as the **“TENDER FOR SUPPLY OF LABORATORY CONSUMABLES IN PATHOLOGY AND MICROBIOLOGY AT DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU”** in block letters.
4. Incomplete and defective tender shall not be accepted.
5. Tender Fee of Rs. 2000/-(Two thousand) only and EMD of Rs. 10,000/- (Ten thousand) only in the form of FDR, Demand Draft of schedule Bank valid for one year pledged to the “Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu” to be submitted. Any bid from a bidder who fails to furnish EMD will be summarily rejected as the purchaser nonresponsive.
6. The authorized Stockist / Distributors or authorized dealers will have to supply the same percent of materials as specified in the supply order. In case of any discrepancy noticed regarding quality/quantity of the materials, the tenderers’ will have to bear the losses for such supply.
7. The work/supply order will be placed as and when requirement arises and payment will made subject to the availability of fund after observing all formalities. Any claim for advance payment will not be entertained. No interest will be paid for late payment (if any).
8. In the event of failure to supply the required materials as ordered in stipulated period, the order will be automatically cancelled and will invite forfeiture of the earnest money.
9. The rates shall be valid for one year from the date of acceptance of the tender.
10. Items have to be supplied within 10 (ten) days from the receipt of supply order.
11. There should be provision for supply immediately in emergency basis as and when necessary.
12. Samples to be submitted during technical evaluation. Technically qualified bids will be taken up for financial bide valuation.
13. Items supplied should be as per specifications and samples submitted.
14. In case of holiday next working date and time will be the last submission date & time of tender.
15. Canvassing in any form will make the tender liable to rejection.
16. Price escalation will not be allowed in any case.
17. The tender should be written neat and clean without any cutting/overwriting/erasing.
18. The Tender documents should be page marked with signature and seal on each page.
19. The undersigned reserve the right to accept or reject any or all tender or part thereof without assigning any reason thereof and under no any circumstances, the

- undersigned is bound to accept the lowest rate of the tender.
20. The Courts at Diphu shall have the jurisdiction to settle up any/all disputes if arise.
 21. In case of any of the above mentioned dates being declared as a holiday the Bids will be sold / received / opened on the immediate next working day at the appointed time.
 22. Any corrigendum related to this tender kindly to be seen at the official website of the college.
 23. Authority reserves the right for any modification in the bid documents if required 7 days before the tender submission of last date
 24. In case the bid documents are sent by post or by courier, the time and date of depositing the bid documents at the office is to be as per schedule date of submission. Authority will not be responsible for any postal delay in process of submission of Bids & necessary fees.
 25. Payment is to be made on received of the consignment with satisfactory certification by the concerned department HOD on the availability of the fund. No any interest is to be paid for late payment, if any.
 26. Tenderer should mention the expiry dates of consumables and kits where applicable.

Sd/-
Principal cum Chief Superintendent,
Diphu Medical College & Hospital, Diphu

Annexure-III

Check List

Document Submitted

- 1) Demand Draft
 - a) Tender Fees (Rs-2000/-) No.....Dt.....Bank Name.....
 - b) EMD fees (Rs-10000/-) No.....Dt..... Bank Name.....
- 2) GST Registration Certificate
- 3) Income Tax Certificate
- 4) Trade Licenses
- 5) Non Conviction Certificate & Market Standing Certificate (if any) from competent authority.
- 6) Financial Statement of last 3 Years from C.A is to be enclosed.
- 7) Financial sound Certificate from banker is to be enclosed.
- 8) Affidavit in support of tender is to be enclosed in original (duly signed by the Notary public).
- 9) Any other document required as per Tender document
 - a)
 - b)
 - c)
 - d)

Certified that above documents is true & legal as required for the tender.
The original document will be produced at the time of opening /scrutiny of technical bid.

Signature of Tenderer

Annexure-IV

List of laboratory consumables for Pathology Lab, DMC&H, Diphu

| Sl No. | Name of items with description | Unit/ Pack size | Name of Manufacturer | Unit Price including GST | Unit Price in words |
|--------|--|--------------------|-------------------------|-----------------------------------|------------------------|
| 1 | Acetone | | | | |
| 2 | Absolute Alcohol (Make preferably: Tarsons, Axygen) | | | | |
| 3 | Microscope Slides Box (25 X 75 mm) | | | | |
| 4 | Microscope cover glass (22 X 40 mm) | | | | |
| 5 | Paraffin wax 500 gm | | | | |
| 6 | Microtome Blade | | | | |